



# Contract Revision Form

When filling out this form, please reflect only the changes you're making. You must use the notes area to explain why you are making these changes. The Teaching Artist and the school should each retain a copy of the completed form and send another copy to the contact on the bottom of this form.

Teaching Artist: \_\_\_\_\_ Site: \_\_\_\_\_ Contract Number: \_\_\_\_\_

## CHANGING PROGRAM DATES?

Please email an updated schedule template or description of a simple change (changing one date to another) to [kstrelchun@therightbraininitiative.org](mailto:kstrelchun@therightbraininitiative.org)

## ADDING COSTS TO THE CONTRACT

- Adding \_\_\_\_\_ classroom sessions x \$ \_\_\_\_\_ (cost per session) = \$ \_\_\_\_\_
- Adding \_\_\_\_\_ planning or prep hours x \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- Adding fixed costs: \$ \_\_\_\_\_



Explanation/notes (required):

## SUBTRACTING COSTS FROM THE CONTRACT

- Subtracting \_\_\_\_\_ classroom sessions x \$ \_\_\_\_\_ (cost per session) = \$ \_\_\_\_\_
- Subtracting \_\_\_\_\_ planning or prep hours x \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- Subtracting fixed costs: \$ \_\_\_\_\_



Explanation/notes (required):

## FUNDING FOR THESE CHANGES (IF ADDING COSTS):

- Run for the Arts (Amount: \$ \_\_\_\_\_)
- School funds/PTO/PTA: (Amount: \$ \_\_\_\_\_)
- The Right Brain Initiative (Amount: \$ \_\_\_\_\_)

## AUTHORIZATION:

\_\_\_\_\_  
Teaching Artist Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Date

## PLEASE RETURN THIS FORM TO:

Young Audiences | 1220 SW Morrison St., Ste 1000, Portland, OR 97205 | 503-225-5900  
Scan and email to Kim Strelchun: [kstrelchun@therightbraininitiative.org](mailto:kstrelchun@therightbraininitiative.org)