



2019-20 Letter of Intent

Teaching Artist: _____ School Name: _____

CONTACT INFORMATION

School Contact Name: _____

School Contact Phone: _____ School Contact Email: _____

Teaching Artist Phone: _____ Teaching Artist Email: _____

SCHEDULING INFORMATION

Anticipated Planning Meeting Date: _____ (Planning meeting must be held in 2019-20 school year)

Estimated Start Date: _____ Estimated End Date: _____

Additional Scheduling Details (optional):

PROGRAMMING INFORMATION

Brief description of service to be provided (what is this program about?):

Grade level(s): _____ Number of classrooms: _____ Number of sessions per classroom: _____

Estimated Budget: \$ _____ (School receives \$15 per student)

SIGNATURES

The intent of this form is for the school and teaching artist to hold estimated funds and timeframe for a Right Brain Initiative residency in 2019-20. By signing this document, the artist and school agree to plan this residency by the estimated planning meeting date indicated above. (Planning must be done in 2019-20 school year with 2019-20 school staff).

This document must be converted into an Arts Services and Fees Form by the following date: _____.
Otherwise, this agreement becomes null and void.

Teaching Artist's Signature

Date

Principal's Signature

Date

SUBMIT COMPLETED FORM TO:

Young Audiences · 1220 SW Morrison Street, Ste 1000 · Portland, OR 97205 · kstrelchun@therightbraininitiative.org
Young Audiences is the Residency Partner for The Right Brain Initiative.